

SAC COLLEGE COUNCIL MINUTES
February 13, 2019

PRESENT: Linda Rose
Bart Hoffman
Vaniethia Hubbard
James Kennedy
Jeffrey Lamb
Madeline Grant
Roy Shahbazian
Monica Zarske
Theresa Hagelbarger
Lithia Williams
Mariano Cuellar, ASG Representative

GUESTS: Carol Comeau
Maria Dela Cruz
Jarek Janio
Alicia Kruizenga
Janice Love
Kimberly Mathews
Doug Manning
Teresa Mercado-Cota
Veronica Oforlea
John Steffens

ABSENT: Breanna Ceja, ASG President

LIAISON: Scott Baker
Christina Romero

I. Call to Order

Dr. Rose called the meeting to order at 9:03 a.m.

II. Routine Items

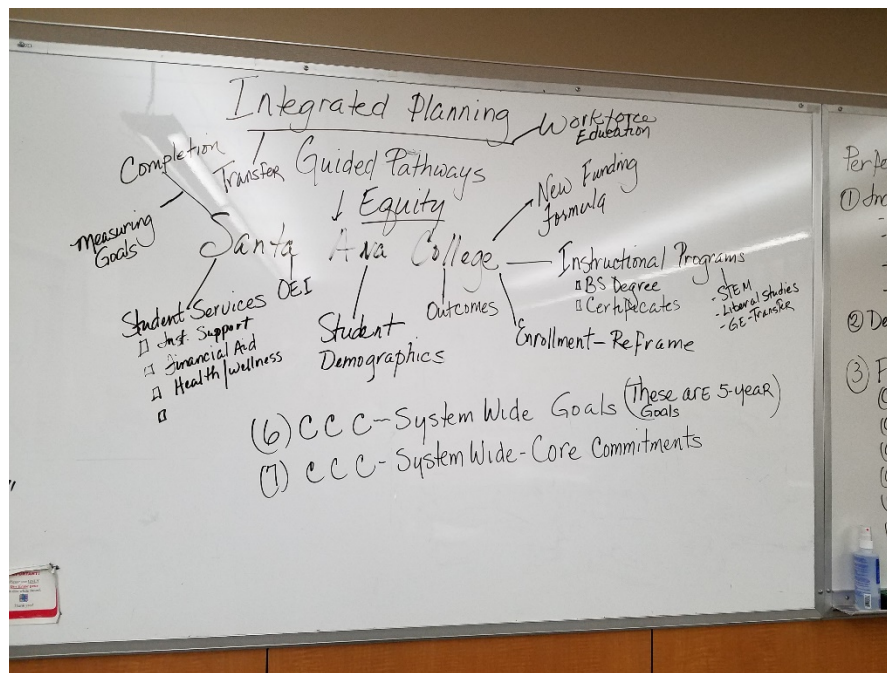
1. Approval of Minutes – The minutes of the December 12, 2018 meeting were distributed via email for review. It was moved by Madeline Grant and seconded by Dr. Kennedy to approve the minutes as presented. Monica Zarske and Lithia Williams abstained due to their absence of the December 12, 2018 meeting. The motion passed.
2. College Council/Planning Retreat – March 15, 8:30 a.m.-3:00 p.m. (DO Board Room). Dr. Rose announced the retreat and noted that if individuals cannot attend, then send a representative in their place.
3. ASG Report – Mariano Cuellar, ICC President introduced himself as the ASG second representative and provided a brief overview of scheduled activities for students to start the spring semester. During intersession, the executive board met and some attended a retreat at Cal State Poly/Pomona. Upcoming events include Black History event on February 20, Club Rush February 27-28 (with back-up plan to use gym if there is rain). Native American event on March 4. The first ICC meeting is tentatively planned with consideration for a few new clubs. ASG is also working on their agenda items for their trip to Washington DC later in the semester.
4. Survey of Student Engagement Rollout (Logistics and Planning) – Janice Love discussed the survey which included over 2000 SAC students. She plans to host an event to provide the data and requested feedback for the coordination. A discussion followed with a suggestion that the event be scheduled on a Friday after 1:00 p.m. in the small gym, or on April 30 (5th Tuesday of the month) at 1:30-3:00 p.m. which doesn't conflict with routine meetings. There was some discussion about offering flex credit for attending the event.
5. IEPI Workshop – Connecting the Dots – Janice Love discussed the upcoming workshop and the importance to guided pathways. Dr. Dela Cruz is putting a team together to attend the workshop on March 20 in Orange County that focuses on connecting the various initiatives including guided pathways,

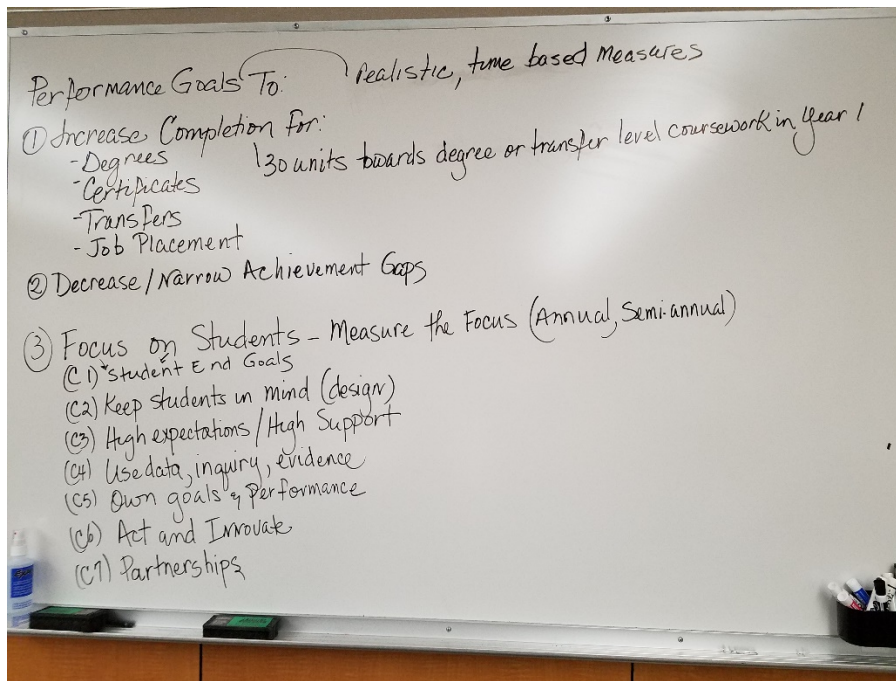
funding formula and student success. These workshops are to help the colleges, not punish them.

6. Targeted Groups for Texting – John Steffens distributed and reviewed the Texting: Targeted Groups for Spring 2019. He commented on the 37 unique groups that were determined for the text pilot. A discussion followed about the challenges of getting information to students and texting being a viable option. Eventually, the text program will merge with the single sign-on for all students.
7. Safety Report – Lt. Baker reported that the start of the semester experienced only minor incidents and all is well.
8. Conference Funds Request/Conference Request Forms – Teresa Mercado-Cota briefly reviewed a proposed conference funds request form that replaces the previous step 1 and 3 forms. The new forms will provide a mechanism for requesting and tracking of equity and other unique funding sources. After review, feedback was provided and edits suggested to the form prior to formal use by the campus. This is a pilot program for requesting and tracking funds and accessibility.

III. Planning Session

Dr. Rose led a discussion on integrated planning using the following diagrams as a pre-cursor to the upcoming retreat on March 15:





Realistic performance goals will need to be determined; they should be aspirational and measurable. The college has three (3) years to accomplish this task of integrated planning. Students should be completing 30 units toward a degree in year one. A discussion followed regarding clear communication delivered to students to get the message out about completion. Janice Love explained the definition of year one that is inclusive of fall, intersession, spring and summer in succession of the single academic year. However, if a student does not begin in fall and does not complete English and Math, it is a negative impact to the calculation; therefore, it is necessary to consider the goals for all students. The college needs to dig into the data and determine what works best for students. In the past, the college used the accreditation standards. SAC is part of a pilot program for accreditation to be formative based instead of evidence based, meaning the use of data to make decisions for improvement. Dr. Lamb discussed the appreciative inquiry, strategies for improvement; moving from a state of "what SAC can do for the majority of students" to "what SAC will do for all students." He suggested an open system for tracking and monitoring and remaining focused. Dr. Rose explained the idea is not to create any new stuff, but to use the dashboard data to make decisions for improvement. It is necessary to understand that data and then determine how to respond to improve performance. If SAC is not successful, then the dollars may shift to SCC and could lose potential large college designation. Janice Love will pull data for college council members to review and Dr. Rose reminded everyone of the H Drive SAC Planning files available for their review as well. A brief discussion followed about how students are informed of additional courses when they are on the waitlist.

IV. Next Meeting and Adjournment

The next meeting is February 27, 2019 at 9:00 a.m. in S-215. This meeting adjourned at 10:23 a.m.